

**SAINT ANTHONY ON THE LAKE CHURCH
COMMON LEADERSHIP MEETING
Meeting Date: November 14, 2011**

The meeting began at 6:30pm with a prayer service in the church with all of the standing committee and council members present. The committees broke-out to their individual meetings immediately following the prayer.

**ST. ANTHONY FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE
MINUTES**

- The individual Finance and Administrative Services meeting began with a review of the October 10, 2011 minutes, which were subsequently approved.
- The Committee reviewed the financial statements for the four month period ending 10/31/11. The following items were discussed:
 - Envelope collection was behind in October, although it was noted that the budget for November only calls for \$64k in weekly envelope revenue. Preliminary results for the first two weeks of November are stronger, which should result in over budget performance and help to close the current \$27k YTD revenue gap compared to budget.
 - Green envelope collections were ahead of budget, in part due to accounting of the Faith-in-our-Future income.
 - It appears that the Lakeview lanes note will be paid off in February or March, 2012.
- The committee had a brief discussion of the past stewardship weekend. No preliminary info is available yet on pledge cards. Some committee members noted positive comments from parishioners of the presentation.
- It was noted that new procedures for scrip accounting were put in place in July and have been working well.
- The audit report of the Men's Club was presented. The report was very clean, noting the books were in good shape and all checks properly authorized. As a follow-up to last month's audit of the golf outing additional information was provided regarding the cash handling during the day of the event. It was noted that the procedures all appear appropriate.
- As the Finance and Administrative Services Committee are responsible for the prayer and reflection part of the next Common Leadership Night, the committee spent some time preparing for this event.

PRAYER & WORSHIP COMMITTEE

- **RMIII** – The new Mass begins on Nov 26. A listening session will be held Dec 1 at 6:00p for comments, questions, concerns... Official retirement of the old Sacramentary will be held Nov 19/20.
- **Feasibility Study Update** – A DVD will be presented Nov 19/20 along w/ a parish-wide survey request.
- **Lenten Mission** – “Gathered as One” – Mike Patin guest speaker/facilitator – March 17th - 20th.
- **Advent** – Wait. Watch. Wonder.
- **Dec 8, Immaculate Conception** - Children will minister morning Mass. Adults will minister evening Mass

- **Christmas** – 3:00p (kids in church, adults in gym), 5:00p (kids), 10:00p – then Sunday 8:00a & 10:00a. (Mass at Dawn) Sign up sheets will be out on Dec 4 for ministers of Christmas Masses.

Ministry Reports

- **Art and Environment** – The message has been mixed about purchasing poinsettias in memory of a loved one. We will clarify:
If you would like to make a financial contribution to the Christmas Flower Fund in honor/memory of a loved one, the Art & Environment Committee will purchase poinsettias for the church and your loved one's name will be listed in the bulletin.
- **Eucharistic Adoration** - Looking for more Adorers, especially for the early morning hours Thursday and Friday. There will be no Adoration Thanksgiving week - Wed, Thu, and Fri.
- **Eucharistic Ministers** – still shortages
- **Server Training** – went very well – 28 new servers
- **Hospitality** – members needed in gym at Christmas
- **Lectors** – all new lectors served this month
- **Music** – we have 1 new cantor and about 10 new members in adult choir
- **Ushers** – new ushers are trained & gearing up for the holidays
- **Offertory Gift Bearers** – all is going well

Other

Reconciliation: Dec 12, 17, 19

Acts of Stewardship project in process for children of the parish.

HUMAN CONCERNS

- Padre Joe was delighted with the HC donation to purchase chickens in honor of the 50th anniversary of the parish in Peru
- Career Care is up and running, offering support and counsel to those seeking employment or wanting to make a job change.
- The Giving Tree will be ready for the parish on the weekend of December 3rd-4th. Volunteers will meet on Dec. 12th to sort, pack and deliver the gifts. Kudos to the scouts for all their help getting the tree ready.
- St. Hyacinth's Food Pantry served 589 households, (1775 people), in October. For Christmas, parents will be able to choose a gift for each of their children.
- St. Vincent de Paul expects calls to increase as winter comes on. Many seeking employment in this poor economy are in need of financial or other support.

SCHOOL COMMITTEE MINUTES

- The School Committee is happy to support the purchase of eleven iPads for our teaching staff. Our staff will be attending future training to learn how to make the most of this wonderful tool for our students.
- Kathy Mullen was the teacher representative at our meeting. She was able to share the many service projects and extra-curricular activities that our middle school students are able to participate in with the support of our teaching staff and many parent volunteers. Thank you for all you do for our children!
- The remainder of our meeting was spent reviewing and finalizing our goals and preparing our upcoming report to Parish Council.

LIFELONG FAITH FORMATION COMMITTEE MINUTES

Present- Ann Grunwaldt, Kathie Amidei, Debbie Kusch, Heath Brozovich, Kelly Laughlin-Parker, Dan Burnett, Ann Fons, Suzanne Kain, Lisa Kelenic, Jamee Stanley, Paul Matson, Mike Previte (parish Council), Jennifer Unger (technology guest)

Technology Report

Jennifer Unger was invited as the technology report guest. Jennifer demonstrated the use of the Smart Boards along with the website www.calltofaithconnect.com that she uses for lesson plans and activities. St. Anthony pays for a yearly subscription (\$200), so that anyone can use this website (it does require a password). This technology is being used with grades K-5 and not all of the catechists are comfortable with the technology yet. Heath Brozovich explained some of the technology he is using to communicate with the parish teens. For example, EZ texting is being used to send out mass text messages for the high school programs. Also, wingclips.com is a link to videos/bible passages used in the Wednesday confirmation classes.

Again, the FF staff expressed the problems with the technology within the church, especially the gym.

Reports

The **CF Report** was presented by the CF Staff. The following highlights were noted:

- 32 teens and adults will be attending NCYC November 17-20.
- Sessions to teach the new Roman Missal are going well.

Parish Council Report - no report due to meeting has not taken place

Old Business:

Marriage Enrichment – January 14, 2012 is an all day marriage retreat at church with Doug Meske as the speaker.

Dinner Auction – The auction announcements will “go live” on October 16th. There will be a Facebook page launched as well as monthly emails to the parish. Dan Burnett offered to challenge the FP participants to find the Facebook website and “like” it. The auction committee is asking the Lifelong Faith Formation sub-committees to donate basket items for the event (includes Molly Ministry, Mission Trip teens, Marriage Enrichment, etc.)

Poinsettia Sale – The order date deadline is 11/21/11 and the delivery date is 12/3/11. There was a change to the memorial poinsettias. Participants can donate \$10 as a memorial to put names in the bulletin, poinsettias will not be provided, however, a portion of the money will go towards the poinsettia sale.

New Business:

LFF Committee Goals: Ann Fons will send the 2010 goals before next meeting. Due to time constraints, this topic will be placed on the agenda first for the next meeting.

Parish Mission: The weekend of March 17, 2012 will be the parish mission. The theme for the mission is “Gathered As One”.

Agenda Items: A youth who attended the NCYC will be invited.

The Common Leadership meeting ended with a closing prayer in the church and adjourned at 8:30 pm.

Next meeting date: January 16, 2012 @ 6:30 p.m.