

**SAINT ANTHONY ON THE LAKE CHURCH
COMMON LEADERSHIP MEETING
Meeting Date: January 16, 2012**

The meeting began at 6:30pm with a prayer service in the church with all of the standing committee and council members present. The committees broke-out to their individual meetings immediately following the prayer.

ST. ANTHONY FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE

- The individual Finance and Administrative Services meeting began with a review of the November 10, 2011 minutes, which were subsequently approved.
- The Committee reviewed the financial statements for the six month period ending 12/31/11. The following items were discussed:
 - Through the first 6-months actual white envelope collections have been very close to budgeted figures.
 - Mortgage balance has fallen to \$13,500 and is anticipated to be paid before spring.
- The committee reviewed updated budget for fiscal 2012. With the year now half complete the budget for the remaining 6-months was adjusted based on updated information. The net result was close to the original budget, with anticipated net income increasing slightly from \$5k to \$17k.
- A brief discussion was held regarding the budget preparation for fiscal 2013. The discussion centered on the logistics of gathering the needed data for the completion of the new budget.
- The committee reviewed a draft of the recently completed annual external financial review of the parish financials. A few items were noted for suggested changes, although the committee noted none of these items were of concern.
- Fr. Tony gave a brief update on the feasibility study. Of particular note was the engagement of James Company as consultant. It was noted that they were not the most expensive choice but they were the provider of choice by the majority of the members on the feasibility committee.
- They committee discussed the upcoming tax statement mailing to parishioners. While it was noted that it was an opportunity to provide some supportive details of the feasibility study, it was felt that since all details are not yet available the tax mailing should be sent out by itself.
- An audit of Athletics was presented. It was noted that recommendations from last year, including more timely deposits of cash, are being implemented. It was noted that expenses were running \$6300 ahead of revenue, although it was noted that much of this difference could be attributed to timing issues. It was suggested that the performance be compared to the year-to-date performance last year.
- The committee reviewed a draft of the Annual Report to the Parish Council. A number of suggestions were recommended. The revised draft will be reviewed at next month's committee meeting.
- The meeting minutes from the Building and Grounds 1/5/12 meeting were reviewed.

PRAYER & WORSHIP COMMITTEE

- **Standing Committee Report** – Due to Council on Jan 23 at 6:00 pm
- **Parish Mission** – Gathered As One

Sat, Mar 17 – Mike Patin speaks at 5:00p Mass & has dinner w/ team

Sun, Mar 18 – Mike Patin speaks at 7:30a & 9:00a (no 10:45a – rescheduled to 5:30p) & outreach activity in gym & high school teen night – 5:30p Mass w/ CPG then pizza

Mon, Mar 19 – 12:45p middle school presentations, then 5:30p parish-wide meal & presentation

Tues, Mar 20 – 8:00a Mass then breakfast & presentation – 6:15p adult presentation & prayer

- **Lent/Holy Week Planning** – Focus: Gathered As One
Discussed creating the candle stand to be used Lent into Easter season by covering it with a mosaic of broken tiles. Each person would place a word on the back side to signify their brokenness. Theology – we are gathered as one, broken & gifted, and together we form the stand which holds the light of Christ.
- **Catholic Schools Week**— Begins Jan 28/29. Children lectors at all Masses, families involved in various ministries. Children’s Choir singing at 5:00p and CPG is at 10:45a.
- **St. Blaise** - Fri, Feb 3 – will remain on that day.
- **Ministry Reports:**
 - Art and Environment** – beautiful job again. Have not received any more volunteers to help w/ setups – will be specific about what job needs to be done, when & where and get it in the bulletin, call the school, or give info to CF. Storage is still a problem. Complaints that church is too hot.
 - Eucharistic Adoration** – 56 continuous hours of adoration by 75 regular adorers, 42 substitutes, and 46+ guests. Held gathering in Aug w/ guest speaker & invited everyone at all Masses to join EA. Goals = expand hours & participation, deepen respect, & increase spirituality of parish. June 3 - celebrating Corpus Christi w/ another parish.
 - Eucharistic Ministers** - can still use more help w/ better training.
 - Server Training** – 1 more asked to be trained – over 30 trained this fall
 - Lectors** – through the cycle
 - Music** – new cantor joined, one left for England. Workshop for adult choir on Feb 4. Cluster choir for children on Feb 11 here and will sing at 5:00 Mass.
 - Ushers** – new schedule is out for 2012. Worked very hard during Christmas season.
 - Offertory Gift Bearers** – going well
- **Other:**
 - Jan 18 @ 6:15p – first reconciliation
 - Jan 21 @ 10:00a – first reconciliation
 - Jan 21 @ 5:00p – Dennis Petrie homily
 - Jan 22 – Holy Hour for Life
 - Feb 8 – Fr Tony’s birthday
 - Feb 9 – Young at Heart Mass

HUMAN CONCERNS COMMITTEE

- HC will plan our Lenten garden to focus on the stewardship of prayer in addition to the usual acts of service to others in need. We will offer parishioners many types of prayer to choose from and to commit to during Lent.
- Peru committee will focus on the orphanage, the school and the farm ministries, with the intention of advertising and re-energizing perceptions of this ministry.

- A new funeral service planning brochure is available for anyone who has lost a loved one and needs to make all the choices involved in the funeral service at St. Anthony.
- Clare Peiffer is coordinating the youth outreach for our March Parish Mission. Youth Encounters is providing us with six young adults who will facilitate our kids' making 6,000 meals from 4:00 to 5:30 pm Sunday, March 18. She is asking for adult volunteers to serve as table captains.

SCHOOL COMMITTEE

- St. Anthony on the Lake School Open House Sunday January 29, 10:00 am-12:30 pm. All are welcome to visit and learn about our school. Tours are available. Thank you to our Marketing Committee for all your hard work on this event.
- Catholic Schools Week is coming up the week of January 29. School Families look for upcoming fun events planned for the kids.
- Angie Flanagan, School Committee Mission Effectiveness Chairperson, has been involved in planning our upcoming Parish Mission events. Please watch for upcoming information and schedule of events. This will be taking place at St. Anthony's the weekend of March 17th (Looking Inward, Looking Upward and Looking Outward).
- Chris DeBuhr was the Teacher Representative that attended the meeting. She updated the attendees on the progress that is being made to automate the school Library. Thank you to all the volunteers that are working on this project. The project will be completed in February.

LIFELONG FAITH FORMATION COMMITTEE MINUTES

- Present- Ann Grunwaldt, Kathie Amidei, Debbie Kusch, Kelly Laughlin-Parker, Dan Burnett, Suzanne Kain, Jamee Stanley, Paul Matson, Mike Previte (parish Council)
- Kate Dwyer, a high school senior, was invited to share her experiences at NCYC. 33 members of St. Anthony attended the rally of 23,000 teens from around the country in Indianapolis. Mike Patin, the speaker at the Parish Mission, was one of her favorite events. She thanked the committee for their financial and spiritual backing of this event.

- Reports

The CF Report was presented by the CF Staff. The following highlights were noted:

- The sophomore retreat is scheduled for February 11th.
- The Senior Snowball at Merrill Hills Manor has been rescheduled for Friday, February 24th. A resident there will be turning 104 on that day and she will be the "prom queen" for the evening.
- Clare Peiffer provided an update on the service learning projects. Mike Previte suggested that this information be presented in the bulletin to show how much is being done in the community.
- The Parish Council Report – Fr. Bill Stanfield came to speak since St. Anthony has been chosen as one of the teaching parishes for new priest candidates. This is a 4-year program where the candidate will be mentored. Since Fr. Tony is scheduled for sabbatical this fall, the parish council is considering delaying this effort until next year.
- The parish picnic will be used to celebrate Fr. Tom Venne's 50 years of priesthood this summer.
- The school committee presented their annual report.

Old Business:

- Marriage Enrichment – 28 couples participated in the Marriage Retreat on 1/14 with Doug Meske with positive evaluations.

- Dinner Auction – The “All That Jazz” gala is scheduled for February 17, 2012 at the Marriott in Pewaukee. The planning of the gala is continuing. Auction items are still needed and more ticket sales are needed.
- Poinsettia Sale – 125 plants were sold this year (+18 increase from last year). Lisa Kelenic prepared a thank you note for those who purchased \$100 or more at the sale. Possible promotions for next year’s sale were discussed.
- Parish Mission: The weekend of March 17, 2012 will be the parish mission. The theme for the mission is “Gathered As One”.

New Business:

- LFF Committee Goals: The focus is on what the committee goals are, not the staff. Two goals were presented:
 - Revitalizing fundraising efforts
 - Create awareness that CF has become Lifelong Faith Formation (not just family program) – “womb to tomb”
- However, more discussions are to continue at the next meeting along with developing the report to parish council scheduled in March.
- Respectfully submitted by Kelly Laughlin-Parker

The Common Leadership meeting ended with a closing prayer in the church and adjourned at 8:30 pm.

Next meeting date: February 13, 2012 @ 6:30 p.m.