

St. Anthony on the Lake Parish Parish Council Minutes – August 22, 2011

Fr. Tony led the opening prayer and welcomed the newly discerned Parish Council members.

PASTOR'S REPORT

Collaboration:

- Laurie Polkus will be conducting a collaborative Children's Choir and Faculty in-service.
- A "cluster" meeting was held at Queen of Apostles on Friday, August 19, 2011.
- The Joint Advent Reconciliation Service will be held at St. Anthony on Saturday, December 17 at 10:00am.

Stewardship:

Refer to NEW BUSINESS –Stewardship.

Feasibility Study:

The committee and sub-committees have been meeting in the summer and making good progress. Reports will be given to the staff and to parents in the school and CF programs this fall. Refer to OLD BUSINESS – Feasibility. **Next meeting is September 14, 2011.**

Miscellaneous:

- An in-service for all Standing Committee chairs, vice-chairs and secretaries will be held on August 29, 6:30 – 8:00pm.
- All cabinet/staff reviews have been completed.
- Cabinet participated in a 2-day, prayerful, reflective and fun retreat on July 27 – 28.
- Summer Mission Trips were a great success. We celebrate 15 years of youth mission trips with over 1200 participants.
- St. Anthony has been asked to become a Teaching Parish for future seminarians. Fr. Bill Stanfield, St. Francis Seminary, will explain the impact on the parish at the November Parish Council meeting. Cabinet will be invited to attend.
- The semi-annual Trustees meeting was held in July. Budget, Stewardship and the Feasibility Study were the main topics.
- Endowment Committee met on August 15. Discussed creative ways to grow the funds and updated the by-laws.
- The Adoration Committee will be promoting adoration at Masses this weekend.
- School starts on August 31 with faculty in-service on August 24-25.
- The cabinet is working with the webmaster to update the parish website.

TRUSTEE REPORT by Bruce Miller

- Parish contributions have improved over the last few months.
- Last fiscal year contributions and expenses were very close to budget. Jan. to June contributions eliminated the shortfall. The staff did an excellent job controlling expenses.
- This fiscal year budget (July 2011 - June 2012) is very tight and will need to be managed closely.

OLD BUSINESS

Feasibility Study:

- Fr. Tony presented a historical review of the 2007 Long Range Plan which served as the backdrop for his update on the 2011 Feasibility Study.
- The purpose is threefold: to assess the viability of a potential Capital Campaign, to provide Parish Council with information on the future of the Long Range and Strategic Plan, and to recommend to the Parish Council whether/how to proceed with a Capital Campaign and Building project.
- Selection of a sixteen member Feasibility Study Team and define their roles.

Highlights of the Feasibility Study include:

- A clear, concise description of the goals of the committee leading to a full report presented to Parish Council for decision-making in June 2012.
- Contract has been executed with Plunkett-Raysich to update our demographics.
- Contract has been executed with School Perceptions Inc. to prepare and conduct surveys.

- On-going dialogue with James Company to assess potential for successful fund-raising.
- Establish Feasibility Study budget to be approved by Parish Council on 8/22/11. Consensus obtained to proceed with fundraising company.
- On-site visitations are planned to our CF Family Program and school in October. Off-site visits to St. Dominic, Holy Family and St. Jerome are being scheduled.
- Preliminary architectural renderings, based on updated space needs analysis, will be produced after an interview and selection process. Completed by February 2012.
- Conduct parish town hall meetings/listening sessions, completed by the end of March 2012.
- Summarize and produce a report for the Archdiocesan Building Commission and Parish Council, completed by May of 2012.
- Present full report to Parish Council for their decision, completed by June 2012
- The next Feasibility Committee meeting is September 14, 2011.

Roman Missal III:

The Roman Missal III will be introduced Labor Day weekend. Lessons will be presented after school Masses, during homilies and to the CF classes until the November start date.

Preparations have been on-going for teaching the new Mass using homilies and catechetical sessions.

NEW BUSINESS

Stewardship Committee:

- Led by Mike Witte and Fr. Tony.
- Recruitment is continuing for new members.
- The first meeting is on Wednesday, August 31, 2011 at 6:30pm.
- Mike Witte and Fr. Tony will be attending the International Stewardship Conference in October. Additional committee members will be invited to attend.
- Focus will be on Stewardship education and formation, particularly in the areas of prayer, time, talent, treasure, relationships and our planet.

Lenten Mission:

Lenten Parish Mission team has been formed, led by Fr. Tony and Kathie Amidei, and met on August 18. The Mission will take place on March 18-20, with motivational speaker, Mike Patin, as the main presenter. Mr. Patin will speak at all masses and conduct sessions for day school and high school students. The focus is on Spiritual renewal and growth. All members are encouraged to attend.

Parish Council goals based on the Strategic Plan:

1. Reflect our belief that Eucharist is source and summit in the budget.
2. Support, foster and track the various parish sub-committees, working to establish and review individual goals, making certain there is accountability of all committees.
Review and critique Standing Committee reports one week in advance of presentation and ask questions regarding committee focus.
Provide clear direction and feedback on how committees are meeting their goals.
3. Take greater responsibility for identifying and promoting best practices of Standing Committees.
4. Support the Stewardship Committee.
5. Become educated on the Feasibility study and be champions of the process.

October Parish Council meeting date:

The October 24 meeting is rescheduled for October 10, 2011 at 6:00 pm. This meeting may carry over into the Common Leadership meeting beginning at 6:30pm.

Commissioning Parish Council:

The commissioning of the Parish Council members will be September 18, 2011 at the 9:00am Mass. All Council members should arrive at 8:40am to allow for preparation by Fr. Tony.

Faith In Our Future Allocation:

The committee met on August 18 to allocate FIOF contributions. Final allocations will be reported at the next Parish Council meeting for approval.

Meeting was concluded at 8:35pm with a prayer led by Fr. Tony.

NEXT REGULARLY SCHEDULED COUNCIL MEETING is September 26, 2011