

# St. Anthony on the Lake Catholic Church

## Pastoral Council – Meeting Minutes

Meeting Date August 22, 2016

The meeting began at 6:00 P.M. with the following Pastoral Council members in attendance: Father Tony Zimmer, Bill Hoile, Bob Bluhm, Cheryl Oliva, Mike Smith, Terri Mahoney-Ogden, Bill Brewster, Patty Meehan, Joe Schroeder, Andy Farris, Tony Wendorf and Dave Grunwaldt.

Opening prayer was led by Bob Bluhm.

Pastor's Report - Father Tony Zimmer

### Collaboration:

- We have begun working with Liz Coon the new Director of Religious Education at Queen of Apostles, on how we can collaborate on developing small faith sharing groups. Both she and Kathie Amidei have been exploring and researching programs such as Catholic ID and Alpha. This has been an exciting and good collaborative effort
- Earlier this Summer the principals of this region met with Brenda White from the Archdiocesan School Offices to discuss the busing boundaries. In the aftermath of the closing of Queen of Apostles School, the boundaries need to be re-configured. Due to time constraints and passed deadlines, this will not be completed in time for the upcoming school year. In the end, recommendations will be made to all the pastors, who will make the final decision
- I continue to meet with Fr. Chuck every month to discuss our ongoing collaboration
- Over the Summer I have been meeting with the Pewaukee Ecumenical Ministerium. We have been getting to know each other better. As it stands now, they meet only for mutual sharing and support. This may change going forward. Our work with Galilee Lutheran and Pastor Jay Ford seems to be more extensive, including their sharing in developing small faith sharing groups as well

### Stewardship:

- The Stewardship Committee is now officially a Standing Committee of the Pastoral Council and met with the other committees at their first Common Leadership Night
- Work continues at “branding” our stewardship message and how this will be communicated to the parish at large
- We have two new members: Andrew Metz and Pastoral Council liaison, Bill Brewster. We welcome them both!
- Next up: our Annual Report and commitment of our Stewardship of Treasure in November

### Archdiocesan News:

- We are still awaiting news about our future bishops. The delay seems to be due to 3 reasons:
  1. The request for not one, but two bishops
  2. The recent transition of the U.S Apostolic Delegate

### 3. The rejection of the first list after the vetting process

- Hopefully we will know soon
- The deaneries of the Archdiocese discussed and prioritized our concerns and hopes that need to be addressed regarding the priest shortage and the future assignment of clergy. The Waukesha West Deanery named the following 3 priorities for parishes and leadership:

#### Parishes:

1. To evangelize and catechize parishioners to be good stewards in calling forth and forming disciples
2. Focus on the Sunday Mass and liturgy
3. Address the consumer mentality of parishioners

#### Leadership:

1. More training and formation for lay/staff leadership, especially in calling forth Parish Directors
  2. Better training/formation for clergy in leadership development
  3. No more multiple parish assignments... out with the "While Remaining" model. The need to close or merge parishes that are no longer viable
- Our annual Fall Clergy Day on September 22<sup>nd</sup> will be devoted entirely to these issues
  - All are encouraged to attend and participate in one of the Archdiocesan Leadership Gatherings focusing on Evangelization and the Sunday Mass. The dates are either Friday, September 30<sup>th</sup> or Saturday October 1<sup>st</sup>. Please register if you have not already done so

#### Staff Transitions:

- As of July 1<sup>st</sup>:
  1. Ben Brzeski is our new Director of Stewardship and Communications
  2. Debbie Klimko, while remaining our Marriage Ministry Coordinator, is our new Director of Human Concerns
  3. Laura Smyczek is our new Service Learning Coordinator
  4. Kathy Mullen is no longer on our faculty. She has taken a position at St. Charles. We wish all the best and thank her for her work here at St. Anthony's for many years
  5. We have also added a number of new faculty members: Amanda Wagner - 3k; Laura Brechon - 5k; Whitney Zahn - Grade 5; Jennifer Danks - Middle School Math; and Jennifer Guthrie - Learning Resource Teacher

We welcome them all to the St. Anthony family and wish them well!

#### Miscellaneous:

- Lot's of weddings... congrats to all of our newlyweds!

- Nice auction outings (2 of them) with our school families for Mass at Holy Hill and dinner at Johnny Manhattan's
- We anointed almost 300 people at all the Masses the weekend of August 6-7
- The Shareholder's Brunch was a big success... I was so very proud of all of our missionaries and so very grateful to Ann Fons and Cindi Petre for their leadership and hard work!
- Finance Council had its first meeting outside of Common Leadership night. It went very well. We had enough time to complete the entire agenda! Shaun Weinfurter has agreed to remain on as Chair, and Brian Keifer has agreed to remain on as secretary. I am so very grateful for both. Minutes will be posted on the parish website and highlights from our meeting will be offered during my report on Common Leadership nights
- The Choir is quickly approaching their trip to Germany, the Czech Republic and Austria. Laurie and her team has done an excellent job preparing them. I will be also joining them on the journey. We depart on September 11<sup>th</sup> and return on September 20<sup>th</sup>. They will be performing their songs at a brief concert on September 8<sup>th</sup> followed by a pot luck. Be sure to reserve the date!
- I will be participating in a program called Leadership 360 with about 13 other priests and our Archbishop in the next few months. It is a program designed to assess and review your leadership skills
- Padre Joe and Freddie will be joining us on Labor Day weekend for our annual Mission Appeal Weekend. Plans are being made for their time with us. A collection will be offered up for this annual appeal. We also will be sending a container as well. I will be returning to Peru in January. Many thanks to Mo and company for all their hard work preparing for the container and Padre Joe's upcoming visit! On a side note, we will not be doing Paces for Peru this year
- The Cabinet will be returning to LA for our last Catalyst gathering September 25<sup>th</sup> - 29<sup>th</sup>. The founder of the Catalyst Project, Bill Simon has written a book, entitled: "Great Catholic Parishes" that is being published by Ave Maria Press and will be released in a couple of weeks. St. Anthony's has been named one of 240 parishes in the book and will be prominently featured! Congrats to all of us 😊
- Be sure to register for the upcoming Leadership Conference: "Evangelization and the Sunday Mass" on either September 30<sup>th</sup> or October 1<sup>st</sup>
- School starts tomorrow! We have a record 235 students registered and enrolled for this year... an increase of 70 students. That is remarkable! Many thanks to Ellen Knippel and her staff for all their good work! You can be proud.
- Be sure to join us for our Annual Hot Summer Slice on Friday, September 23<sup>rd</sup> for golf and/or dinner. It is our primary fundraiser for the school and is always a good time!
- Catechetical Sunday is September 18-19. The family program begins the weekend of October 3<sup>rd</sup>

#### Trustee Report - Bill Hoile

Bill provided a summary of the End of Year Report for the fiscal year ending on June 30<sup>th</sup>. The year was better year than we've had in a long time due to several unique one-time generous donations and the school

enrollment being higher than originally projected. The new fiscal year began on July 1st. The coming year's budget is a more realistic budget than last year's. Increased school enrollment and lower costs associated with newer school staff could result in a smaller deficit. The goal for next year, 2017-2018 is a break even budget with zero operating deficit.

The debt on our building project is \$2,067,000 and there is about \$60,000 left in the building account. Bill explained that we have three separate components that comprise our building loan and clarified that it is not an actual mortgage. There is a line of credit based on LIBOR currently at 2.5%, a 3 year note at 3.5%, and a 5 year note at 3.5%.

The endowment for the School is \$250,000. The endowment for Christian Formation is \$70,000.

The new fund-raising effort has raised approximately \$1.5 million, with approximately \$1.9 million outstanding. This leaves a projected \$300,00-\$400,000 remaining at the end of three years. If the figure is that close there may be a recommendation for no new campaign.

Bill noted that the recent audit conducted by the Archdiocese went very well. He offered special congratulations to Art Scheuber and the staff.

Bill concluded the report emphasizing the importance of financial reserves to address expenditures that will be needed for future updates & replacement such as building mechanicals, parking lot maintenance, etc.

#### **Chairperson's Report** - Bob Bluhm

Bob presented the Council with information about the Archdiocese's upcoming Leadership Gatherings at the Cousin's Center on 9/30 & repeated on 10/1. The program is based on the Synod's recommendation for **Evangelization and the Sunday Mass**. All Pastoral Council members and St. Anthony's leaders are strongly encouraged to attend. Individuals must register on their own through the Archdiocese's website.

#### **Role of the Pastoral Council Member** - Led by Father Tony Zimmer and Cheryl Oliva

Cheryl created and presented a PowerPoint detailing the role of the Council member. Father Zimmer and Cheryl led a spirited dialog. Father Zimmer stressed the importance of "organizing our St. Anthony's Community into one of discipleship and evangelization". His vision is for us to move away from a consumer mentality where parishioners are members in name only to a Community where parishioners desire to be here because they want to be disciples of Jesus.

Duties of Standing Committee liaisons were reviewed and Cheryl stressed the importance of all committee members to be aware of and informed about the work of other committees. Father Zimmer asked Patty Meehan to make sure that all Pastoral Council members are receiving the Parish Leadership Update emails from the Archdiocese.

#### **Review of Previous Year's Goals/Goal-Setting & Strategic Planning** - Father Tony Zimmer, Bob Bluhm & Joe Schroeder

Bob Bluhm and Father Zimmer led a review of goals that had been set at the 9/21/15 Joint Meeting of the Pastoral and Finance Councils. The joint goals of:

- Revision and Implementation of the budget process and
- Creating a debt reduction capital campaign

have been attained. The Council discussed lessons learned and challenges going forward related to these items. The third joint goal of working toward development of a dashboard of key indicators to monitor the health of the parish needs more work and will fold into upcoming strategic planning activities.

The Pastoral Council goals to:

- Continue implementation of Synod recommendations from Archbishop ListECKI with emphasis on education on the components of Sunday Mass,
- Finalize and implement succession planning and
- Participate in a Pastoral Council outreach project as a group

were reviewed. The second and third goals have been achieved and the work on the first goal of implementation of Synod recommendations continues.

Father Tony and Bob stressed the need for goals for the coming year to fit with our mission and vision and be measurable and attainable. With time running short, the group developed a preliminary list of goals for 2016-2017:

- Implement Synod Recommendations
- Read and discuss the book "Great Catholic Parishes" as a prelude to the strategic planning process
- Assist in the development of the "Covenant of Discipleship" theme in our parish community
- Revisit the identified weaknesses in our "Checklist of the Modern Parish" from the Sweetser Assessment Tool.
- Continue to develop evangelization efforts around the "smallness" theme. How do we maintain a community of "smallness" and faith-sharing within a large parish?

Father Tony and Joe Schroeder reminded the group that our parish-wide Strategic Plan is wrapping up and the process of developing an updated Strategic Plan will begin. This discussion will continue at the next meeting.

### **100th Anniversary (6/30/18) Planning** - Father Tony Zimmer

Father Zimmer provided a brief overview of our parish history and the planning that has begun for our 100th Anniversary on 6/30/18.

### **Closing Prayer**

Closing prayer was led by Bob Bluhm.

The meeting was adjourned at approximately 9:35 P.M.

### **Upcoming Meeting Dates:**

**September 12, 2016** - Common Leadership Meeting - 6:30 P.M.

**Thursday, September 22, 2016** - Pastoral Council Meeting - 6:00 P.M.

Respectfully submitted,

Patty Meehan